

Request for Home Improvement Approval

Shadows Community Homeowners Association

Architectural Control Committee (ACC)

In an effort to provide and protect each individual homeowner's rights and property values, it is required that any homeowner considering external/outdoor improvement to their deeded property **MUST** submit a **Request for Home Improvement Approval** form prior to initiating planned improvements. If any change is made that has not been approved, the SCHA has the legal right to require the homeowner to remove the improvement from the property. SCHA architectural restrictions can be obtained from visiting www.shadowshoa.com.

Form Submissions: Please return completed form and accompanying documentation (at least 30 days prior to the start date) to the below address or email. The ACC will review and recommend approval/denial to the SCHA Board for a final decision. An ACC member may contact the homeowner after receiving the request if further information is needed.

| | | | |
|---------------|----------------------------|--------------|---|
| Email: | info@magnoliabr.com | Mail: | SCHA/Magnolia Management PO Box 87234, Baton Rouge, LA 70879 ATTN: Shadows ACC Request |
|---------------|----------------------------|--------------|---|

Homeowner Contact Information

| | | | |
|--------------------------|--|-----------------------|--|
| Homeowner's Name: | | | |
| Property Address: | | | |
| Phone Number: | | Email Address: | |

Requested Property Change/Improvement

In addition to the below information, a copy of the lot survey or drawing and other design drawings with measurements (if applicable) will be helpful to determine the scope of the requested change/improvement. Please attach any additional documentation indicating the size and placement of improvement in relation to the property dimensions with this form submission.

| | | | |
|---|---|---|---|
| Nature of Proposed Change/Improvement: | <input type="checkbox"/> Repair of Existing Feature | <input type="checkbox"/> Addition to Property | <input type="checkbox"/> Replacement/ Improvement of Existing Feature |
| Describe the Change/Improvement Requested: | | | |

| | | | |
|---|--|---|--|
| Location of Proposed Change/Improvement: | <input type="checkbox"/> Front of Property | <input type="checkbox"/> Front of House | <input type="checkbox"/> Back of House |
| | <input type="checkbox"/> Side of House | <input type="checkbox"/> Garage | <input type="checkbox"/> Roof of House |
| | <input type="checkbox"/> Front Patio/Courtyard | <input type="checkbox"/> Back Patio | <input type="checkbox"/> Landscaping |
| | <input type="checkbox"/> Other (please explain): | | |

| | | | |
|--|--|--|---|
| Materials/Finishes of Proposed Change/Improvement (check all that apply): | <input type="checkbox"/> Siding | <input type="checkbox"/> Lumber/Wood | <input type="checkbox"/> Screen |
| | <input type="checkbox"/> Concrete | <input type="checkbox"/> Pipe | <input type="checkbox"/> Electrical |
| | <input type="checkbox"/> Plants | <input type="checkbox"/> Stucco/Brick | <input type="checkbox"/> Paint |
| | <input type="checkbox"/> Iron (i.e. fencing) | <input type="checkbox"/> Gunite/Fiberglass (i.e. pool) | <input type="checkbox"/> Pavers/Hardscaping |
| | <input type="checkbox"/> Other (please explain): | | |

| | | | |
|-----------------------------------|---|--------------|---------------|
| Dimensions (if applicable) | Height | Width | Length |
| | | | |
| | <input type="checkbox"/> See attachments with measurements. | | |

I understand the Architectural Control Committee will act on this request as quickly as possible and either the ACC or SCHA Board will contact me regarding the final decision. Requests will be reviewed within 30 days of submission. If approved, the SCHA Board will provide me with a copy of the approval letter or form.

FAILURE TO SUBMIT A SURVEY, DRAWING, OR OTHER REQUIRED INFORMATION IN A TIMELY MANNER COULD RESULT IN A DELAY.

I agree not to begin property improvements until the Committee notifies me of their approval.

| | | | |
|--|--|----------------------------------|--|
| Requested construction start date (approx.): | | Construction End Date (approx.): | |
|--|--|----------------------------------|--|

| | |
|----------------------|--|
| Homeowner Signature: | |
|----------------------|--|

ACC Recommendation

Recommend Approval

Recommend Denial

If denial is recommended, provide an explanation:

| | |
|---------------------|----|
| ACC Signatures (2): | 1) |
| | 2) |

SCHA Board Final Approval

Approved

Not Approved

If not approved, provide an explanation:

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|-----------------------|--|
| SCHA Board Signature: | |
|-----------------------|--|

NOTE: The city or parish may require building permits or inspections for various residential projects. These requirements are the sole responsibility of the homeowner if the project moves forward. Approval by the SCHA Board does not supplant any city/parish permitting, approvals, or inspections required for construction projects.

Homeowners should inquire with city/parish government about such residential permitting requirements. Call 225 389-3226 or visit their website for more information ([Residential | Baton Rouge, LA \(brla.gov\)](http://Residential | Baton Rouge, LA (brla.gov))).